



VILLAGE OF NEW PALTZ BOARD OF TRUSTEES
Reorganization Meeting of Wednesday, June 13th, 2018 Village Hall -- 7:00 PM
MINUTES

Present: Mayor Mayor Rogers Rogers, Deputy Mayor KT Tobin, Trustee Trustee Young Young, Trustee Trustee Kerr Kerr, Trustee Trustee Murray Wheeler Murray

Also Present: Ariana Basco, Assistant to the Mayor; Mark Blauer, Grant Writer; Terence P. Ward, Member of the Press

Call to Order: Mayor Rogers called the Wednesday, June 13th, 2018 reorganization meeting of the Village of New Paltz Board of Trustees to order at 7:00 PM

Pledge of Allegiance

Administrative Business

1. Approval of Agenda --

a. The following items were added to the consent agenda:

- i. Approval for training DPW personnel: Hudson Valley Water Works at \$30 per person for four employees
- ii. Approval to hire Rigoberto Avila-Nativi for our custodial position at a pay rate of \$15 per hour for 10-15 hours per week pending a required background check and fingerprinting
- iii. Approval of Budget Modifications

b. The following items were added to the business agenda:

- i. Discussion of reducing the exemption to 0% for Real Property Tax Law §485-b
- ii. Approval to increase Holly's salary an additional \$1.00 per hour pending a written MOA with the Union

c. The following items were removed from the agenda:

- i. Approval of final payment to CFI Contracting, Inc. in the amount of \$40,024.27 for the completion of the Furnishing and Installing Floating Steel Digester Cover and Appurtenances: Contract VNP-162
- ii. Standard Workday Resolution

Mayor Rogers motioned to approve the agenda as amended; Trustee Young seconded; all in favor **(Passed 5-0)**

Announcements

1. Deputy Mayor Tobin announced that we now have a Registered Rental Properties list under the Public Records dropdown on our villageofnewpaltz.org website. If you are a tenant looking for a rental property or wondering about your current property, you can look at this list to see if the property is on it and what the status is. Please report it to the Building Department if there is a known rental property that is not on the list.

Public Hearing

1. 2018 CFA Application for Office of Community Renewal Community Development Block Grant Program Funds

Mayor Rogers motioned to open the public hearing on 2018 CFA Application for Office of Community Renewal Community Development Block Grant Program Funds. Trustee Young seconded. All in favor. **(Passed 5-0)**

- **The grant would be for \$750,000 for sewer infrastructure repairs and improvements**
- **Check with Rich regarding pump risers and how to best handle everything being level with the manhole covers**

Mayor Rogers motioned to close the public hearing on 2018 CFA Application for Office of Community Renewal Community Development Block Grant Program Funds. Deputy Mayor Tobin seconded. All in favor. **(Passed 5-0)**

Public Comment --

NONE

Consent Agenda

1. Acceptance of Marybeth Bannon resignation from the Shade Tree Commission effective 6/30/2018 - She is vacating the Chair seat and her term ends in 2020
2. Approval of Minutes: 2018/05/23 VB Meeting Minutes
3. Approval of final payment to Roehrs Construction, Inc. in the amount of \$8,916 for the completion of the Rail Trail Culvert: Contract VNP-171
4. Approval of the settlement agreement with Verizon regarding utility user's tax in which Verizon has agreed to remit \$3,000 for all periods up to and including March 31, 2018
5. Appointment of Rebecca Rotzler to the Affordable Housing Board
6. Set a public hearing on July 11th at 7pm for the proposed changes to Chapter 63 of the Village Code regarding False Alarms.
7. Approval of Village DPW Employee Title Changes
8. Approval of Village DPW hiring Summer Help at the rate of \$12/hour

9. Approval for training DPW personnel: Hudson Valley Water Works at \$30 per person for four employees
10. Approval to hire Rigoberto Avila-Nativi for our custodial position at a pay rate of \$15 per hour for 10-15 hours per week pending a required background check and fingerprinting
11. Approval of Budget Modifications

Mayor Rogers motioned to approve the consent agenda. Trustee Young seconded. All in favor. **(Passed 5-0)**

Business Agenda

1. Planning Board Appointments
 - a. Michele Zipp is an alternate with a 3 year term and with the current PB makeup she will be operating as a full member

Mayor Rogers motioned to appoint Thomas Rocco to the alternate seat on the planning board to expire in May of 2019. Trustee Young seconded. All in favor. **(Passed 5-0)**

Mayor Rogers motioned to appoint Dennis McGee as a full member of the planning board to expire in May of 2022. Trustee Wheeler Murray seconded. All in favor. **(Passed 5-0)**

Mayor Rogers motioned to appoint Eve Waltermaurer as a full member of the planning board to expire in May of 2023. Trustee Young seconded. All in favor. **(Passed 5-0)**

2. Zoning Board of Appeals Appointments

Mayor Rogers motioned to appoint Tony Saracino as a full member of the Zoning Board of Appeals with a term that will expire in May 2020. Deputy Mayor Tobin seconded. All in favor. **(Passed 5-0)**

Mayor Rogers motioned to appoint Vici Danskin as a full member of the Zoning Board of Appeals with a term that will expire in May . Trustee Wheeler Murray seconded. All in favor. **(Passed 5-0)**

3. Set Cory Wirthmann's salary at \$51,000 effective June 13, 2018

Mayor Rogers motioned to raise Cory Wirthmann's salary to \$51,000 effective June 13, 2018. Trustee Wheeler Murray seconded. All in favor. **(Passed 5-0)**

4. Approval to increase Holly's salary an additional \$1.00 per hour pending a written MOA with the Union

Mayor Rogers motioned to increase Holly's salary an additional \$1.00 per hour pending a written MOA with the Union. Deputy Mayor Tobin seconded. All in favor. **(Passed 5-0)**

5. Discussion of chapter 198-24, exclusion of trucks

- a. Trustee Wheeler Murray would like to add Prospect St between Main St and Henry W Dubois to the list of roads that trucks are not allowed to drive on
 - b. The question of whether or not buses are included in this exclusion was raised and Trailways buses do turn onto Prospect St
 - c. The question of changing the law regarding the left hand turn out of the Middle School Parking lot was raised because it is now being practiced
 - d. A conversation was had with Chief Snyder regarding this and a memo has been requested
 - e. Postponed until more information is gathered
6. Proposal from Jim Wild for \$9,000 to purchase pump for test well 6A (a 30 gpm pump capable of performing at 300 feet). Includes installation.
- a. This pump would be able to be used multiple times for future investigations

Mayor Rogers motioned to accept the proposal from Jim Wild for \$9,000 to purchase pump for test well 6A (a 30 gpm pump capable of performing at 300 feet). Trustee Kerr seconded. All in favor. **(Passed 5-0)**

7. Discussion on improved communication system for VoNP residents - email list, text alerts, mailers, flyering
- a. This discussion was raised in response to residents complaining about not being notified by the Village regarding the move to Single Hauler
 - b. Nixle (sp?) is a text alert service that the NP Police use
 - c. There is a contact list of all VoNP businesses in the clerk's office
 - d. Conclusion is that it always has to be a multi-pronged approach
8. **Resolution No. 35 of 2018:** Rescinding the adoption of Local Law No. 4 of 2018 and adopting **Local Law No. ___ of 2018** amending the Village Code concerning the reservation of parkland or payment in lieu thereof on subdivision plats and site plans containing residential units.

Mayor Rogers motioned to adopt Resolution No. 35 of 2018: Rescinding Local Law No. 4 of 2018 and Adopt the Updated Version, and to authorize the mayor to sign the law's Short Environmental Assessment Form. Trustee Young seconded. All in favor. **(Passed 5-0)**

9. We have received a letter dated 5/30/18 from Rich Steffens' attorney regarding recreation fees related to his approved subdivision. Mr. Steffens does not believe that he should pay despite the fact that both our Village Board and Planning Board attorneys have expressed their opinion that the fees are owed.
10. Discussion of reducing the exemption to 0% for Real Property Tax Law §485-b
 - a. §485-b allows properties to seek abatement for economic development, but our community is economically stable enough that this law is not relevant to us
 - b. You cannot abolish the law, but you can reduce the exemption rate to 0%
 - c. Many communities have already made this adjustment to the exemption rate and it is meant to be a home rule decision for individual municipalities

Mayor's Appointments

Note: the appointments listed in sections I & II are subject to change as per the Mayor's decisions to be made 6/13/2018

I. Deputy Mayor: KT Tobin

II. Village Board Liaisons:

A. Village Board Committees:

1. Audit: Mayor Tim Rogers; Deputy Mayor KT Tobin; and an alternate Trustee Dennis Young
2. Finance: Mayor Tim Rogers; Deputy Mayor KT Tobin; and an alternate Trustee Dennis Young
3. Grants Committee: Mayor Tim Rogers and Deputy Clerk Ariana Basco
4. Personnel Committee: Mayor Tim Rogers and Deputy Mayor KT Tobin
5. Revolving Loan Fund: Mayor Tim Rogers and Village Treasurer Nancy Branco

B. Liaisons to Village Boards, Commissions, and Committees:

1. Environmental Policy Board: Trustee Don Kerr
2. Board of Ethics: Trustee William Wheeler Murray
3. Fire Department: Trustee William Wheeler Murray and Mayor Tim Rogers
4. Historic Preservation Commission: Trustee Dennis Young
5. Affordable Housing Board: Deputy Mayor KT Tobin
6. Planning Board: Trustee William Wheeler Murray
7. Shade Tree Commission: Trustee Don Kerr
8. Tenant-Landlord Relations Council: Trustee Dennis Young
9. Zoning Board of Appeals: Deputy Mayor KT Tobin

C. Liaisons to Town of New Paltz, Joint Village/Town Committees and Other:

1. Bicycle and Pedestrian Advisory Committee: Trustee William Wheeler Murray

2. Community Improvement Team: Trustee Dennis Young
3. Emergency Preparedness Committee: Deputy Mayor KT Tobin
4. Master Plan: Deputy Mayor KT Tobin; Planning Board Chair Emeritus Michael Zierler
5. Police Commission: Trustee Dennis Young
6. Public Access: Trustee Don Kerr
7. Rescue Squad: Trustee William Wheeler Murray and Mayor Tim Rogers
8. School Board Liaison: Deputy Mayor KT Tobin
9. Town Board Liaison: Trustee Dennis Young
10. Town Gown Committee: Mayor Tim Rogers
11. Transportation/Land Use Implementation Committee: Trustee William Wheeler Murray

D. Liaisons to Regional Planning and County Organizations:

1. Solid Waste Management: Trustee Dennis Young
2. Shawangunk Ridge Scenic Byway: Town Supervisor Neil Bettez
3. Southern Ulster Alliance: Mayor Tim Rogers
4. Ulster County Transportation Council: Trustee William Murray and Mayor Tim Rogers
5. Ulster County Planning Board: Trustee William Murray and Planning Board Chair Emeritus Michael Zierler

E. Liaisons to Community Organizations:

1. Chamber of Commerce: Trustee Dennis Young
2. Downtown Business Association: Mayor Tim Rogers
3. New Paltz International Exchange Association: Trustee William Wheeler Murray
4. Wallkill Valley Rail Trail Association: Trustee Don Kerr

III. Mayor's Appointments with Board Approval:

- A.** Deputy Village Treasurer / Tax Collector(s)- One Year Appointment : Roseann James
- B.** Deputy Village Clerk(s)- One Year Appointment: Nicole Manco; Ariana Basco; Heather Nielson
- C.** Fair Housing Officer: Deputy Mayor KT Tobin
- D.** ADA Discrimination Officer and Occupational, Health and Safety Officer: Bleu Terwilliger and Cory Wirthmann
- E.** Fire Inspectors: Cory Wirthmann and Ethan Smith
- F.** Stormwater Management Committee: Bleu Terwilliger and Ethan Smith
- G.** Environmental Policy Board Chair(s): Ted Nitza
- H.** Ethics Board Chair: TBD
- I.** Historic Preservation Commission Chair: Thomas Olsen

- J.** Affordable Housing Board Chair: Guy Kempe
- K.** Planning Board Chair: Eve Waltermaurer
- L.** Tenant Landlord Relations Council Chair: J. Robin Ward
- M.** Shade Tree Commission Chair(s): Christine Marmo
- N.** Zoning Board of Appeals Chair: John Litton
- O.** Village Attorney: William A. Frank of the firm Blustein, Shapiro, Rich and Barone, LLP
- P.** Attorney for Water and Sewer: David Merzig of firm Kehoe & Merzig
- Q.** Bond Attorney: Kenneth Bond, Squire Patton Boggs LLP
- R.** Planning Board Attorney: Rick Golden, Burke, Miele & Golden LLP
- S.** Zoning Board of Appeals Attorney: Rick Golden, Burke, Miele & Golden LLP
- T.** Village Engineer: Brinnier & Larios, P.C.; Willingham Engineering; Barton and & Loguidice D.P.C
- U.** Hydrologist to assist with groundwater exploration to identify permanent sources: Russell Urban Mead, The Chazen Companies
- V.** Point of Contact with the DEP for the Water Supply Project: Mayor Tim Rogers

IV. Official Depositories:

Depository	Maximum Amount
Bank of New York, New Paltz, NY	\$ 2,000,000
M & T Bank, New Paltz, NY	\$ 4,000,000
Bank of America, New Paltz, NY	\$ 8,000,000
Empire State Bank, New Paltz, NY	\$ 600,000
MBIA Class, Armonk, NY	\$ 4,000,000
NYLAF, Ronkonkoma, NY	\$ 200,000
Paine Webber, Albany, NY	\$ 400,000
JP Morgan Chase Bank, Albany, NY	\$ 2,000,000

V. Designations, Approvals and Authorization

A. Official Newspapers: *New Paltz Times* and *Daily Freeman*

B. Schedule of Village Board Meetings: the 2nd and 4th Wednesday of each month at 7:00 p.m. with the following exceptions:

1. The meeting scheduled for December 26, 2018 will be set for December 19, 2018 in observance of Christmas.

C. Bonding for Official Undertakings: Pursuant to Sec.3-306, Village Law, fixed amounts of surety bonds shall be posted for Clerk, Deputy Clerk, Treasurer and Deputy Treasurer, Deputy Tax Collector; and Parking Violations Bureau.

D. Appointment of Independent Auditor: O'Connor Davies

E. Authorization for Mayor To Sign Checks and Disburse Funds: Authorize the Mayor to disburse funds and to sign checks in an emergency or in the absence of the Treasurer and Deputy Treasurer and to add the Mayor's name and signatory to relevant accounts.

F. Designation of Time of Spring Cleanup: TBD

G. Designation of Official Holidays in the Village of New Paltz:

1. Independence Day (Wednesday, July 4)
2. Labor Day (Monday, September 3)
3. Columbus Day (Monday, October 8)
4. Election Day (Tuesday, November 6)
5. Veterans Day (Friday, November 9)
6. Thanksgiving Day (Thursday, November 22)
7. Day after Thanksgiving (Friday, November 23)
8. Christmas Eve (Monday, December 24)
9. Christmas Day (Tuesday, December 25)
10. Day after Christmas (Wednesday, December 26)
11. New Year's Eve (Monday, December 31)
12. New Year's Day (Tuesday, January 1)
13. Day after New Year's Day (Wednesday, January 2)
14. Martin Luther King Day (Monday, January 21)
15. Presidents' Day (Monday, February 18)
16. Good Friday (Friday, April 19)

17. Memorial Day (Monday, May 27)

H. Designation of Mileage Allowance: Resolution to approve reimbursement for standard mileage rate allowance as authorized by the Internal Revenue Service of 54.5 cents per mile.

I. Adoption of Village Policies:

1. Procurement Policy -- *Note: the Procurement Policy is applicable in tandem with the Best Pricing Law (Local Law No. 4 of 2017)*
2. Cash Management Investment Policies
3. Filming Policy
4. Social Media Policy
5. Feral and Stray Cat Rescuer Registration Policy
6. Policy Book

J. Approval of the Joint Town & Village Emergency Preparedness Plan

K. Designation of Date for the Annual Inspection of Buildings, Grounds, Parks and Facilities: TBD

L. Approval of Resolution for Annual Fire Department Training Expenditures

M. Schedule Following Year Reorganization Meeting: the first viable meeting date in June, 2019

Mayor Rogers motioned to approve the Mayor's Appointments. Trustee Wheeler Murray seconded. All in favor. **(Passed 5-0)**

Executive Session

Mayor Rogers motioned to go into executive session at 20:13 to discuss a particular individual or corporation. Deputy Mayor Tobin seconded. All in favor. **(Passed 5-0)**

Trustee Kerr motioned to come out of executive session at 20:27. Mayor Rogers seconded. All in favor. **(Passed 5-0)**

Adjournment -- Mayor Rogers motioned to adjourn the June 13th, 2018 reorganization Meeting of the Village Board of Trustees at 20:27. Trustee Wheeler Murray seconded. All in favor. **(Passed 3-0)**

