



VILLAGE OF NEW PALTZ

Peddlers Permit Directions

TERMS OF LICENSE:

1. This is a 1 day pass **ONLY**. It does not cover a weekend long or weeklong event.
2. Only for specific date, time and location listed.

MUST HAVE BEFORE APPLYING:

1. Completed application
2. **2 colored** standard professional passport photos : 2x2, in color, clear, head and shoulders picture, no more than 60 days old
3. **Color copy** of Driver's license or non-drivers ID
4. Specific location of where you will be established
5. If on private property (that you yourself don't own) must have a letter for permission stating that permission is granted, location – physical address, time – from and to, and date)
6. \$10 cash or check made out to Village of New Paltz. Please do not mail cash.

HOW TO APPLY:

1. In Person: Come to 25 Plattekill Ave, New Paltz, NY 12561 between 9 am and 4 pm Monday thru Friday
2. By Mail: Mail all the must haves from list above to: Village Clerk, Peddlers Permit, 25 Plattekill Ave., New Paltz, NY 12561

OTHER INFORMATION:

1. We must have the entire application 2 weeks prior to event date. There are several steps it goes through here before you receive the permit. We will let you know if it was granted or denied and why if it was denied.
2. We need directions on how you want to get the license if granted. Do you want to pick it up or have it mailed to you?

YEAR LONG PERMIT OPTION:

1. The fee for that is \$100.00. This fee is non-refundable.
2. You need a permanent address where you will sell.
3. It is good from June 1st of the current year to May 31st of next year.
4. The "list of musts" still applies.



VILLAGE OF NEW PALTZ

Peddlers Permit Application

Application for License for the Peddling, Vending and Sale of
Goods, Wares and Merchandise in the Village of New Paltz, NY

A. Name: _____

Description: Height: _____ Weight: _____ Eyes: _____ Hair: _____

B. Permanent Home Address: _____

Full Local Address: _____

C. Nature of Business and Description of Merchandise to Be Sold: _____

D. Name and Address of Employer: _____

Name and Address of Person Upon Whom Legal Process & Notice May Be Served: _____

E. Date the License is Desired for: _____

F. Length of Time License is Desired: _____

G. Description of Vehicle to Be Used: _____

License Number: _____

H. Place Where Merchandise is Manufactured or Produced: _____

Location of Merchandise at Time of Application: _____

Method of Delivery: _____

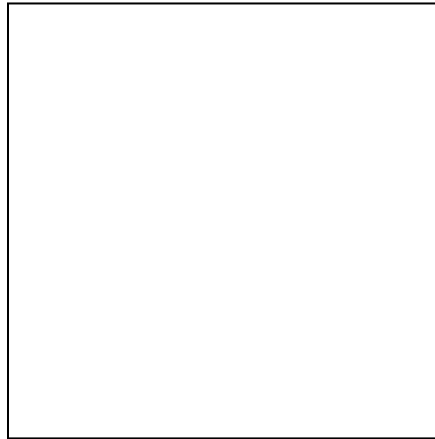
I. Location where you will sell from: _____

J. If on property you do NOT own do you have permission to be in that location?

Yes No *Note: If "yes," please attach a letter of permission from the property owner.*

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K. 2 Passport Photos: 2" x 2", Color Photograph of Applicant's Head and Shoulders, Taken Within 30 Days of Application.



L. Have You Ever Been Convicted of Any Crime, Misdemeanor or Violation of Any Municipal Ordinance? _____

Describe the Nature of the Offense: _____

Describe the Punishment or Penalty Assessed: _____

M. Two Ulster County Business References:

N. Is Peddling or Soliciting to Be Conducted as a Team, Group or Other Organized Party Under Single Leadership or Direction, Control or Sponsorship? _____

If so, the Above Required Personal Information Shall Also Be Supplied as to Such Leader or Person in Charge and With Respect to Each Other Person, Employee or Agent So Involved.

O. Do you represent or are you the agent for a principal? _____

If so, there shall be appended to the application a letter or other evidence of authorization or agency from the principal describing the nature and scope of such applicant's authority and any restrictions, limitations and conditions imposed on such applicant by the principal agency or organization he represents. In addition, copies of each order form, contract or other form or

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document to be utilized by the applicant in such sale or solicitation shall be attached to the application.

P. Are you offering for sale, goods, merchandise or commodities required to be sold by weight, measure or count as provided under Article XVI of the agriculture and markets law of the State of New York? _____

If so, such application shall be accompanied by a certificate from the sealer of weights and measures, having jurisdiction thereof, certifying that all weighing and measuring devices to be used by the applicant have been examined and approved.

Q. Have you made any previous application for a license in the Village of New Paltz? _____
Disposition of the application: _____

R. Is the Peddler's Permit to be used in conjunction with a special event?

Yes No *Note: If "yes," please indicate the event and date of event here:* _____

S. Is the Peddler's Permit for the sale of food, beverage or other consumable?

Yes No *Note: If "yes," please attach a copy of the Ulster County Department of Health Inspection Certificate.*

T. Is the Peddler's Permit associated with a 501(c)(3) or 501(c)(4) organization?

Yes No *Note: If "yes," please attach a copy of all relevant documentation, including a copy of the certification letter from the Internal Revenue Service.*

U. Is the Peddler's Permit for a recognized agricultural organization?

Yes No *Note: If "yes," please attach a copy of all relevant documentation.*

V. Is the Peddler's Permit to be used on behalf of an established, tax-paying business in the Village of New Paltz?

Yes No *Note: If "yes," please indicate the business name, telephone and address here:* _____

Additional information: _____

Date

Signature

Please include a phone number where we can reach you. _____

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