

Application for Building Permit

Village of New Paltz
Phone (845)255-3055

Date: _____
Permit No: _____
Permit Fee: _____
Co Fee: _____
Total: _____

Location of premises _____

Zone _____ SBL _____

Owner _____ Contractor _____

Address _____ Address _____

Phone _____ Cell _____ Phone _____ Cell _____

Estimated Cost of Construction \$ _____

For Renovations/Alterations/Repairs Type of Bldg: Residential _____ Commercial _____ Other _____ Type of work to be performed _____ _____

For New Construction Dimensions of Building Width _____ Depth _____ Height _____ Stories _____ Sq. Footage _____ #Rooms _____ Bedrooms _____ Baths _____ Cubic Feet – Apts and Commercial Bldgs Only _____

The following documentation must accompany this application.

- Plot Diagram – Clearly locate all buildings, whether existing or proposed, and indicate all setback dimensions from property lines. Show street names and indicate whether interior or corner lot.
- 2 sets of plans and specifications, stamped by a licensed Architect or Engineer if the cost of construction exceeds \$20,000.00 or is deemed necessary by the Building Inspector.
- Contractor's proof of liability and Workers Comp. Ins. - or Affidavit of Exemption - Form CE-200
Or: Form BP-1, Affidavit of Exemption Owner Occupied Residence
- Letter of Agent – If the applicant is not the owner of the property.

Upon approval of application, the Building Inspector will issue a Building Permit with approved, duplicate set of plans and specifications. Such permit and approved plans and specifications shall be kept on the premises available for inspection throughout the progress of work.

No work is to be commenced before the issuance of a Building Permit.

No building shall be occupied or used in whole or in part for any purpose, until a Certificate of Occupancy is granted by the Building Inspector.

Application is hereby made to the Building Department for the issuance of a Building Permit pursuant to the New York State Uniform Fire Prevention and Building Code for the construction of buildings, additions, or alterations, or the removal or demolition, as hereby described. The applicant agrees to comply with all applicable laws, ordinances, and regulations.

Signature of Applicant _____ Date _____

Approved By _____ Date _____
(Building Inspector)