



VILLAGE OF NEW PALTZ

Building Department

25 PLATTEKILL AVE.
NEW PALTZ, NEW YORK 12561
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DEMOLITION PERMIT INFORMATION SHEET

- 1. APPLICATION** - A building permit application must be completed and signed by the owner of the property or their authorized agent. A consent form is also required for an Authorized agent to sign the permit application. Properties in certain Zoning Districts may require Planning Board approval.
- 2. SITE PLAN** - A plan or survey of the property showing the location of the demolition and dumpsters. Show the means of protecting the public way and adjacent properties in compliance with Part 23 of Title 12 from the Department of Labor. Show **SOIL & EROSION CONTROL** details. All disturbed areas are to be seeded and hayed.
- 3. ALL TAXES PAID** - An application to demolish a building or other structure shall be accompanied by a tax search showing that all current taxes and water rents and tax and assessment liens have been paid.
- 4. PROOF OF INSURANCE**
- 5. WORKMAN COMPENSATION and EMPLOYEE LIABILITY** - Proof of insurance needs to be submitted by the contractor.
- 6. DPW must certify to the Building Inspector that water and sewer service has been satisfactorily disconnected.**
- 7. UTILITIES DISCONNECTION**- Prior to the start of demolition, the Building Inspector shall certify that the water source is disconnected from the main; the sewer lateral is properly disconnected from the building, that the water meter has been removed, and confirmation from Central Hudson that the gas service has been removed and the electric has been terminated. Where applicable, the Building Inspector shall determine that all flammable and hazardous products have been properly removed from the building.
- 8. ASBESTOS SURVEY and REMOVAL CERTIFICATION**- For buildings, except ones where the construction was begun on or after January 1, 1974, and except for agricultural buildings as defined in New York State Labor Law and except for owner occupied one- and two-family dwellings, no demolition shall begin until the applicant provides to the Building Inspector a copy of an asbestos survey conducted by a licensed asbestos contractor and proof of completion of asbestos remedial work, if necessary, by a licensed asbestos contractor
- 9. PEST INSPECTION CERTIFICATION**- Before demolition shall begin the applicant shall give assurances to the Building Inspector that the building or other structure has been inspected and is free from insect, vermin or rodent infestation, harborage or breeding areas. If such infestation or harborage is found to exist, the applicant shall have the infestation or harborage eliminated before such building or other structure is demolished. **The pest certification shall be completed no sooner than 14 days prior to the actual demolition.**
- 10. FINAL SITE WORK** – The site shall be backfilled with material no larger than two inches. The grade shall be equal to the surrounding areas and seeded.

REQUIRED INSPECTIONS

Pre-inspection
Verification of utilities removed / shut off
Final site inspection