



VILLAGE OF NEW PALTZ

Building Department

25 PLATTEKILL AVE.
NEW PALTZ, NEW YORK 12561
TELEPHONE: (845) 255-3055
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Shed / Detached Garage / Carport Permit Package

Applicable Codes: Current NYS Residential Code, NYS Building Code

SITE PLAN (see attached example)

- Planning Board Approval now Required (2015)
- Lot dimensions--all sides Size and location of any easements or right-of-ways
- Names and locations of all adjacent streets Locations of proposed and existing structures
- Setback dimensions--front, rear, and all sides
- Outside building dimensions and distances between buildings on building site
- Driveways, exterior stairs, landings, patios, and decks

BUILDING PLANS (If built onsite) (two complete sets required, original wet stamp and signature of a registered design professional on each set.)

- Footings and Foundation walls
- Floor system and support, size and type of materials, spacing, spans.
- Wall system, size and type of materials and spacing
- Roof system, size and type of materials, spacing, spans.
- Overhead and sectional view of shed, garage, or carport
- For pre-built shed submit plans from supplier showing recommended floor support.
- Electrical, heating and/or plumbing details and schematics. (separate electrical, heating and/or plumbing permit required)**

WORKERS' COMPENSATION and CERTIFICATE OF LIABILITY – Proof of insurance must be submitted from the contractor and/or homeowner at the time of the application. (See Insurance requirements Sheet)

Applications will not be reviewed by a Building Inspector/ Code Enforcement Officer if incomplete.

Required inspections

Pre-inspection

Footing inspection-at least 24hrs BEFORE pouring

Foundation inspection

Framing inspection, including attachment to the structure

Electrical inspection if required

Final inspection

***A BUILDING PERMIT REQUIRED FOR ALL SHEDS REGARDLESS OF SIZE. FOR SHEDS UNDER 144 FT. SQ. CERTAIN CONSTRUCTION DOCUMENT REQUIREMENTS MAY BE WAIVED BY A BUILDING INSPECTOR* (Contact the office.)**

NYS Codes are available online at --- <http://publicecodes.citation.com/st/ny/st/index.htm>

LOCATION PLAN

Application/Permit # -

VILLAGE OF NEW PALTZ, NY

APPLICANT (owner of premises): _____

LOCATION OF PROPOSED WORK: _____

TAX GRID NUMBER

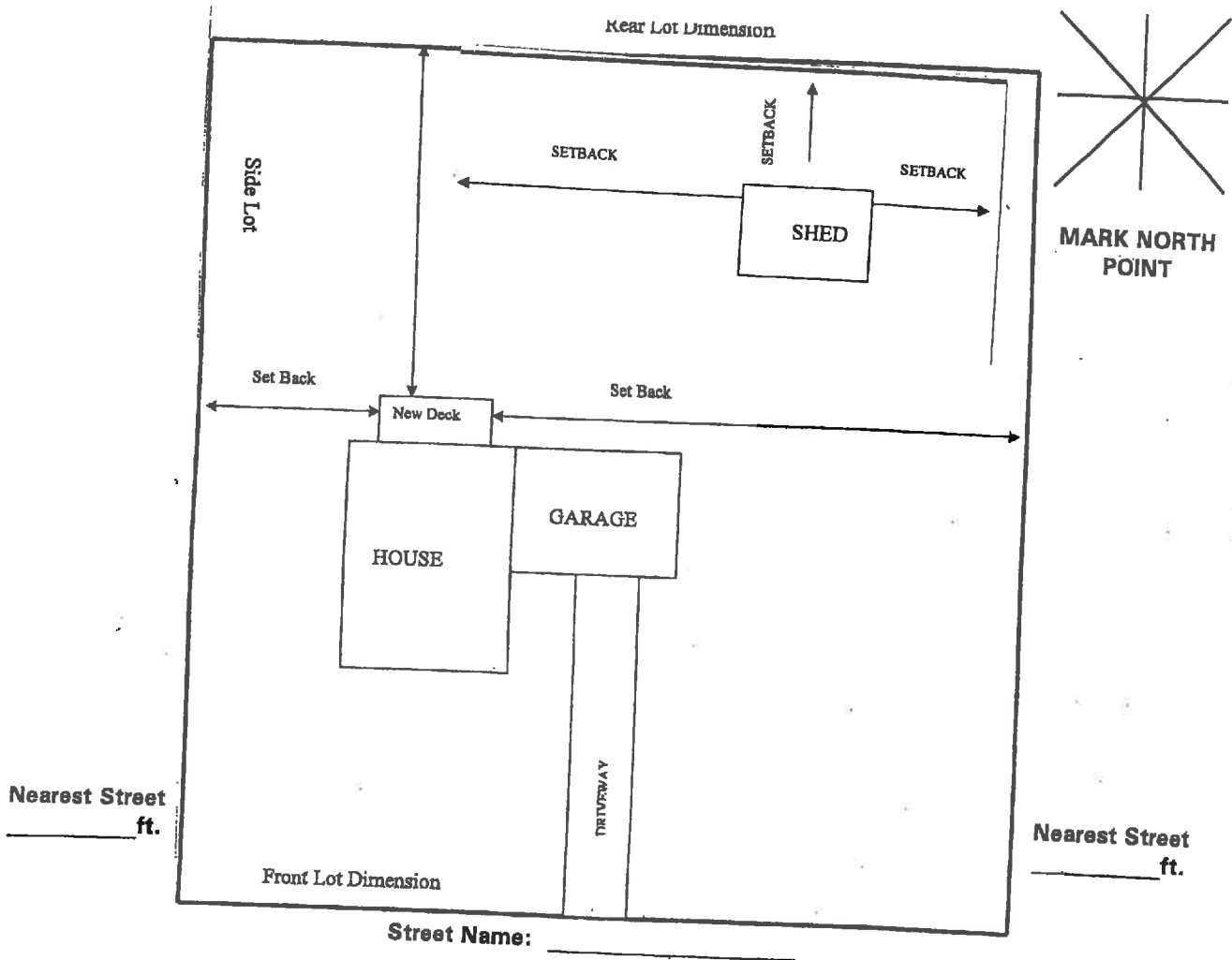
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INTERIOR LOT: _____

CORNER LOT: _____

ZONING DISTRICT: _____

A SITE PLAN OR PLOT PLAN NOTING ALL SITE FEATURES MAY BE SUBSTITUTED FOR THIS FORM



IMPORTANT NOTE:
The applicant is responsible for accuracy in dimensions shown above.
**INDICATE LOCATION OF WATER AND SEWER LINES
AND THE DISTANCE OF EACH FROM STRUCTURE**

Signature (Owner, Builder, Agent) _____

Date _____