



Village of New Paltz

Building Department
25 Plattekill Avenue, New Paltz, NY 12516
building@villageofnewpaltz.org
Office: 845-255-3055 FAX: 845-255-5103

Business Change of Occupant Registration

Submit this application with **\$200.00** and then pass a Fire Safety/Maintenance Inspection before operating your business to meet requirements of the local law.

Property Address _____ Date Opening _____

Section/Block/Lot _____ Zoning District _____

Property Owner's Name _____

Address _____

Phone(H) _____ (W) _____

Email Address _____

Applicant's Name _____

Address _____

Phone(H) _____ (W) _____

Email Address _____

Business's Name _____

Address _____

Phone _____ Email Address _____

Category of Business _____

Applicant's Signature _____ Date _____

Property Owner's Signature _____ Date _____

For Office Use Only

Date Rcvd. _____ Fee Paid \$ _____ Occupant Load _____ Permit # _____

State's Occupancy Classification _____ Zoning Use Classification _____

Approved (Yes/No) _____ Code Official _____ Date _____