

VILLAGE OF NEW PALTZ PLANNING BOARD
REGULAR MEETING
APPROVED MINUTES
November 4, 2014

Present: Maurice Weitman
Richard Steffens
Michael Zierler
John Litton
Elizabeth Harschow

Also Present: Tom Rocco, Village Board Liaison
Bren White, Village Planning Director
Brogan O'Donnell, Planning and Zoning Secretary

Call to Order:

Chairman Weitman called the November 4, 2014 Regular Meeting of the Village Planning Board to order at 7:08PM

Adoption of Draft Planning Board Minutes from October 21, 2014

00:00:51-00:01:09

The Planning Board decided to table adopting the draft October 21, 2014 Planning Minutes until November 18, 2014.

Comprehensive Planning Discussion

00:03:18-00:08:45

Mr. Rocco explained that the Village Board interviewed 3 Applicants for potential comprehensive planning consulting firms. No formal consideration has been made, and a special joint Village Board and Town Board meeting will be held on Tuesday, November 18, 2014 to further review applicants.

Mr. Rocco also stated that there is a sentiment to have Village Planning Board representation on the comprehensive planning oversight board, as well as representation from the Village ZBA, Town Planning Board, and Town ZBA.

Planning Board Processes

00:08:56-00:23:50

Chairman Weitman discussed the process required for Planning Board applications, to ensure that applications are complete before they are placed on the agenda. The Planning Secretary will compose a detailed checklist for applicants, ensuring that all requirements for a complete application are met.

Chairman Weitman also requested having a memo from the Village Planner, and letter of determination from the Building Inspector prior to the Planning Board meeting for review.

The Planning Board also considered waiving certain requirements for certain projects, which can be discussed during the preliminary application meeting.

Design Standards Discussion

00:23:54-00:55:48

The Planning Board reviewed five case studies of municipalities that have adopted design standards, discussing how standards can be developed for the Village of New Paltz.

The Planning Board discussed what design guidelines involve, such as specific themes, building materials, murals or paint colors, parking, landscaping, environmental regulations, and setbacks.

The Planning Board decided to further research the five case studies as well as the Village Zoning regulations to compile design standard suggestions.

Mr. Rocco stated that design standards were built into B-3 district, driven by the Village Board, the Planning Board, and local property owners.

Adjournment

Mr. Steffens moved to adjourn the Planning Board meeting. Mr. Zierler seconded. 5 Ayes. 0 Nays. 0 Absent. Motion Carried.

The Tuesday, November 4, 2014 meeting of the Planning Board was adjourned at 8:05pm.

Respectfully submitted by,

Brogan O'Donnell
Planning and Zoning Secretary for the Village of New Paltz